

**REQUEST
FOR HOME IMPROVEMENT APPLICATION**

CREEKSTONE COMMUNITY ASSOCIATION, INC.

In an effort to provide and protect each individual homeowner's rights and values, it is required that any homeowner or group of owners considering improvement(s) and or change(s) of their home or property, other than landscaping, submit a **REQUEST FOR HOME IMPROVEMENT APPLICATION** to the Architectural Control/Review Committee for planned improvements and/or changes. If any change is made that has not been approved, the Association has the right to ask the homeowner to remove the improvement(s) and/or change(s) from the property.

Please fill out this form in COMPLETE detail. If all of the information requested is not submitted with your application, the response time will be increased as you will have to be contacted to provide additional information.

Name of Owner: _____

Address: _____

Home Phone: _____

Business Phone: _____

E-Mail: _____

Type of improvement/change proposed:

Patio	_____	Deck	_____	Gazebo	_____	Pool	_____
Paint	_____	Spa	_____	Fence	_____	Gutters	_____
Roof	_____	Storm Door	_____	Vinyl Siding	_____	Storage Bldg.	_____
Play Equip.	_____	Swing Set	_____	Basketball Goal	_____	Other	_____

* IF YOU ARE BUILDING ANY TYPE OF STRUCTURE, YOU MUST INCLUDE DIMENSIONS OR A SIDE VIEW DRAWING OF THE STRUCTURE GIVING THE HEIGHT, WIDTH AND LENGTH. ALSO, YOU MUST INCLUDE A DETAILED DESCRIPTION OF THE BUILDING MATERIALS USED AND FURNISH A SPECIFICATION DRAWING OF HOW THE STRUCTURE WILL LOOK ONCE COMPLETED. *

**A COPY OF YOUR LOT SURVEY WITH THE PROPOSED IMPROVEMENTS DRAWN IN MUST ACCOMPANY ANY APPLICATION FOR THE INSTALLATION OF ANY IMPROVEMENT TO BE PLACED IN EITHER YOUR FRONT OR BACK YARD. **

*** THE ASSOCIATION WILL NOT BE RESPONSIBLE FOR ENSURING COMPLIANCE WITH RESTRICTIONS REGARDING UTILITY EASEMENTS, BUILDING SETBACKS, BUILDING CODES AND OTHER RESTRICTIONS IMPOSED BY OTHER LOCAL OR STATE GOVERNING BODIES OR COMPANIES. ***

PAINTING

If painting, state color of brick: _____

State color to be used on the following areas:

Main portion of house

- Trim: _____ (trim includes soffit, fascia boards and window trim)
- Accents: _____ (includes shutters, window hoods and exterior doors)

**If painting, include at least 3 color samples of all of the colors proposed to be used and specify colors for appropriate areas as shown in #1 above:*

Who will do the actual work on this improvement? _____

Location of the improvement/change: _____

Materials necessary for proposed improvement/change:

Items

Type and Color

_____ Shingles	_____
_____ Lumber	_____
_____ Brick	_____
_____ Cement	_____
_____ Screen	_____
_____ Fence	_____
_____ Paint	_____
_____ Other	_____

INDEMNITY AND HOLD HARMLESS AGREEMENT

Homeowner agrees to and will indemnify and hold harmless the Association, its Officers, Directors, Members, Employees, Agents and Deputies, from and against any and all liability of every kind, including all expenses of litigation, court costs and attorney's fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the above referenced ACC request, including where such injuries, death, or damages are caused by the association's sole negligence or the joint or concurrent negligence of the association and any other person or entity.

I understand that the Association's Architectural Control/Review Committee will act on this request as quickly as possible and contact me regarding their decisions. I agree not to begin property improvement/change(s) until the Architectural Control/Review Committee Notifies me of their approval.

Signature of Homeowner: _____

Construction Start Date: _____

Construction Completion Date: _____

BEFORE MAILING BE SURE THE FOLLOWING ITEMS ARE INCLUDED:

- Lot survey
- Detailed building material list, the dimensional drawing and the final product drawings
- 1 color samples of paint, stain or siding.

**Return to: Creekstone Community Association, Inc.
P.O. Box 6544
Katy, TX. 77491
281-392-2484**

ARCHITECTURAL CONTROL COMMITTEE USE ONLY

NAME: _____ DATE: _____ APPROVED/DISAPPROVED

NAME: _____ DATE: _____ APPROVED/DISAPPROVED

NAME: _____ DATE: _____ APPROVED/DISAPPROVED

COMMENTS: